



Dear Sir or Madam,

FIREFIGHTERS PENSION SCHEME

This document contains the form which you will need to complete and send back to the Pension Administrators if you require a valuation of your accrued pension rights with East Sussex Fire and Rescue Service.

It also contains other information which will be of use to you and/or your solicitors. Please read the information carefully.

In order that I can provide you with the personal information you require, please complete and return to me the attached form **PSO2** as quickly as possible. This will give me your written authority to provide you (and your solicitor if you so wish) with all the pensions information that will be necessary for matrimonial proceedings. It may be the case that certain information has to be gathered from other sources before I can provide you with the information you require e.g. pay details have to be obtained from your payroll records and your Guaranteed Minimum Pension figure has to be obtained from the Inland Revenue. If I experience any difficulty in obtaining information from the other sources I will let you know.

I suggest that you inform your solicitor of any other pension rights you have in any other scheme, such as any deferred pension rights you have, any pension rights where a transfer to your current pension scheme is currently being negotiated but has not taken place, or any Additional Voluntary Contribution plan you may have.

A schedule of charges that may apply has been attached. In most cases, there will not be a charge for a quotation. However there are exceptional circumstances where a charge may be necessary, and if this is applicable, then an invoice may be sent to you for payment which must be paid before any calculations can be completed.

Please note that under the Pension Sharing on Divorce etc. (Provision of Information) Regulations 2000, I may also be required to provide similar information directly to the Court if so ordered and certain information (excluding a valuation of your pension benefits) to your spouse if requested to do so.

FIREFIGHTERS PENSIONS SCHEME 1992 (FPS 1992)
NEW FIREFIGHTERS PENSION SCHEME 2006/MODIFIED SCHEME (NFPS 2006)
FIREFIGHTERS PENSIONS SCHEME 2015 (FPS 2015)

WRITTEN CONSENT FOR VALUATION AND PROVISION OF INFORMATION IN CONNECTION WITH MATRIMONIAL PROCEEDINGS

Please complete the details requested in block capitals, sign, date and return the form.

Your full name	
Your date of birth	
The address to which you wish correspondence to be sent (for example, your home address)	
Your National Insurance Number	
Do you currently contribute to New Firefighters Pension Scheme or Do you have a deferred pension in the Scheme, or Are you in receipt of a pension from the Scheme?	YES / NO* YES / NO* YES / NO* (*delete as appropriate)
The name of the employer in whose employment you are (or were) a member of the Scheme?	
Have divorce or annulment proceedings formally commenced i.e. have you completed a 'Form A' for your solicitor?	YES / NO* (*delete as appropriate)
The name and address of the solicitor acting for you.	
Do you authorise the Pensions Section to provide the solicitor named above with such pension information as he/she may request in relation to your benefits in the Scheme?	YES / NO* (*delete as appropriate)
Do you wish to be sent copies of any correspondence sent to your solicitor.	YES / NO* (*delete as appropriate)

Signed: _____

Dated: _____

Notes:

Divorce or annulment proceedings must have commenced under one of the following –

- Part II of the Matrimonial Causes Act 1973 or Part III of the Matrimonial and Family Proceedings Act 1984 (England and Wales powers in relation to domestic and overseas divorce, etc.), or
- Part III of the Matrimonial Causes (Northern Ireland) Order 1978, or Part IV of the Matrimonial and Family Proceedings (Northern Ireland) Order 1989 (corresponding Northern Ireland powers), or
- the Family Law (Scotland) Act 1985 or Part IV of the Matrimonial and Family Proceedings Act 1984 (corresponding Scottish powers)

Please return this completed form to:

**The Pensions Manager
West Yorkshire Pension Fund
P.O. Box 67
Bradford
BD1 1UP**

**East Sussex Fire & Rescue Service
The Firefighters' Pension Scheme
Pension Sharing on Divorce – Schedule of Charges**

Scheme Member not yet retired – about to divorce

Procedure	Comments	Estimated cost	Charged to*
1. provision of basic information relating to the FPS.	Standard annual entitlement under Pension Schemes Act 1993	£0	
2. Produce CETV calculation	If standard annual entitlement under Pension Schemes Act 1993 (except see 3. Below) If the Scheme member or Court require the CETV quotation to be provided within 3 weeks of request being received.	£0 £150 + VAT/quotation	Scheme member
3. Additional CETV quotations within a 12 month period		£150 + VAT/additional quotation	Scheme member
4. Provision of other information	If under disclosure of information legislation Otherwise, depending on the nature of the request	£0 Minimum £0 Maximum £50 + VAT	Scheme member or ex-spouse, depending on who requests the information
5. Receipt of pension sharing order or consent order	To cover all administration costs from receipt of the pension sharing order to completion of pension payments	£500 + VAT	Ex-spouse
6. Objections to order by pension scheme	Onus should be on the draftsman of the order to ensure that it is correctly drafted prior to issue	Scheme to notify member/solicitor that costs for dealing with inoperable orders will be passed on	

Scheme member retired – pension in payment – about to divorce

Procedure	Comments	Estimated cost	Charged to*
1. provision of basic information relating to the FPS.	Standard annual entitlement under Pension Schemes Act 1993	£0	
2. Assess the value of the pension in payment, including any contingent benefits	Actual costs dependent on charges incurred for actuarial time	£250 + VAT	Pensioner
3. Administrative cost of collecting and interpreting medical evidence in respect of divorcing couple	It is assumed that the charges for supply of medical evidence will be met by the divorcing couple	Scheme to advise that payment of supply of medical evidence will be the responsibility of the member	
4. Establish new pensioner record	To cover all administration costs from the receipt of a pension sharing order to completion of pension payments	£500 + VAT	Ex-spouse
5. Establish a new member scheme record (record keeping/tracing reasons, etc.)		£50 + VAT	Ex-spouse

Notes:

1. *** Invoice to be issued as stated unless the court order specifies otherwise.**
2. **All charges associated with pension sharing on divorce are to be paid IN FULL before the pension sharing order will be implemented.**
3. **VAT is required to be added to the charges specified. All charges shown are, therefore, exclusive of VAT.**
4. **Reasonable administrative costs associated with the implementation of an earmarking order will also be recovered and details can be provided if required.**