



**East Sussex**  
Fire & Rescue Service

# EAST SUSSEX FIRE & RESCUE SERVICE

## ENFORCEMENT NOTICE

Notice No: ESFRS/BH/PS/1122/E1/21

**Notice requiring steps to be taken under Article 30 of the Regulatory Reform (Fire Safety) Order 2005**

**Name of Premises:** Burdyke Lodge  
**Address of Premises:** 11 Southdown Road, Seaford, BN25 4JS  
**Responsible Person:** Burdyke Lodge Ltd

I, Pavan Sareen, on behalf of East Sussex Fire Authority, hereby give you notice that the Fire Authority are of the opinion that, as a person being under an obligation to do so, you have failed to comply with the requirements placed upon you by the Regulatory Reform (Fire Safety) Order 2005 in respect of the above named premises and the persons who may be on the premises or who may be affected by a fire on the premises.

The matters which, in the opinion of the Fire Authority, constitute the failure(s) to comply with the Regulatory Reform (Fire Safety) Order 2005 are specified in the Schedule to this Notice.

The Fire Authority is further of the opinion that the steps identified in the Schedule to this Notice must be taken to remedy the specified failure(s) to comply with the Regulatory Reform (Fire Safety) Order 2005.

The steps identified in the Schedule are to be completed by the dates indicated.

Unless the steps identified in the Schedule to this Notice have been completed within the given time limit, you will be deemed not to have complied with this Notice and the Fire Authority may consider a prosecution against you. You may however apply for an extension to this time limit (see notes).

You have the right to appeal against the Notice (see notes), by way of complaint for an order, to the Clerk to the Court of the Magistrates' Court acting for the petty sessions area in which your premises is located. If you wish to bring an appeal, you must do so within 21 days of the date this Notice is served on you. The Magistrates' Courts Act 1980 will apply to the proceedings. The bringing of an appeal shall have the effect of suspending the operation of this Enforcement Notice until the appeal is finally disposed of or, if the appeal is withdrawn, until the withdrawal of the appeal.

Signature

Date: 22 November 2021

(on behalf of, and duly authorised by, East Sussex Fire Authority)

**SCHEDULE REFERRED TO IN ENFORCEMENT NOTICE NO ESFRS/BH/PS/1122/E1/21  
REQUIRING STEPS TO BE TAKEN UNDER ARTICLE 30 OF THE REGULATORY REFORM  
(FIRE SAFETY) ORDER 2005 ISSUED BY EAST SUSSEX FIRE AUTHORITY ON 22  
NOVEMBER 2021.**

**Name of Premises:** Burdyke Lodge

**Address of Premises:** 11 Southdown Road, Seaford, BN25 4JS

Where appropriate, a plan may form part of this Schedule to illustrate the steps which, in the opinion of the Fire Authority, need to be taken in order to comply with the Regulatory Reform (Fire Safety) Order 2005.

**Note:** Notwithstanding any consultation undertaken by the Fire Authority, **before** you make any alterations to the premises, **you** may need to apply for approval from either the Local Authority Building Control or an Approved Inspector and/or the approval of any other local bodies having a statutory interest in the premises.

## **SCHEDULE**

**The location and details of matters which are considered to be failures to comply with the Regulatory Reform (Fire Safety) Order 2005 are detailed, along with the steps considered necessary to remedy the failures.**

**1 Failure under Article 13(1)(a) of the Regulatory Reform (Fire Safety) Order 2005.**  
*(The responsible person must ensure that the premises are equipped with appropriate firefighting equipment and with fire detectors and alarms).*

**1.1 Failure**  
The responsible person has failed to ensure that the existing fire detection and warning system currently fitted within the premises provides adequate coverage and meets current standards.

**Remedy**  
Upgrade the current fire detection and alarm system within the premises so as to comply with the standard detailed in the appropriate HM Government Guide. The fire alarm system should comply with BS 5839: Part 1 or equivalent.  
In the Fire Authority's opinion, a BS 5839: Part 1: Category L1 System would be appropriate.

**DATE REQUIRED - 16 May 2022**

**2 Failure under Article 15(1)(a) of the Regulatory Reform (Fire Safety) Order 2005.**  
*(The responsible person must establish and give effect to appropriate emergency procedures, including safety drills, to be followed in the event of serious and imminent danger to relevant persons).*

**2.1 Failure**  
The responsible person has failed to establish and give effect to appropriate emergency procedures, including safety drills, to be followed in the event of serious and imminent danger.

It is in the Fire Authorities opinion a defend in place strategy is not appropriate for the premises.

**Remedy**

The responsible person must establish and give effect to appropriate emergency procedures, including safety drills, to be followed in the event of serious and imminent danger.

These procedures must take into account both daytime and night-time staffing levels

**DATE REQUIRED - 16 December 2021**

**Supporting Information**

Such emergency procedures should include, but are not limited to, the following matters:

- nominating a sufficient number of competent persons to implement the emergency procedures;
- restricting access to dangerous areas;
- keeping relevant persons informed regarding hazards to which they may be exposed;
- providing systems and procedures to enable persons to stop work and proceed to a place of safety in the event of their being exposed to danger; preventing the resumption of work in any situation where danger still exists.:

**3 Failure under Article 21(1) of the Regulatory Reform (Fire Safety) Order 2005.**

*(The responsible person must ensure that their employees are provided with adequate safety training. Such training should be repeated on a regular basis).*

**3.1 Failure**

The responsible person has failed to provide adequate fire safety training to enable employees etc. to safeguard themselves and other persons on the premises.

**Remedy**

Provide appropriate fire safety training to all staff. The training is to include suitable and sufficient instruction on appropriate precautions and actions to be taken by the employee in order to safeguard him/herself and other relevant persons on the premises in the event of fire. A competent person must carry out the training and instruction. A record of all training is to be maintained and made available to the Enforcing Authority on request

**DATE REQUIRED - 16 February 2022**

**4 Failure under Article 8(1)(a) & 8(1)(b) of the Regulatory Reform (Fire Safety) Order 2005.**

*(The responsible person must take such general fire precautions as will ensure the safety of all persons present).*

**4.1 Failure**

The responsible person has failed to take measures to reduce the risk of the spread of fire and smoke throughout the premises.

**Remedy**

Acoustically actuated door release mechanisms such as Dorguards are not suitable on doors forming part of the enclosures of any stairway. They should be replaced by suitable held open self-closing devices (Category A) as per BS 7273 - Part 4:2015

The following doors require the Dorguards removing:

First floor:

- Lobby door to single corridor in extension (rooms 19-25)
- Lobby door at head of stair leading to rooms 11-15
- Lobby door at head of stair leading to rooms 16 & 17

Ground floor:

- Lobby door to the single stair
- Lobby door at the foot of the stairwell leading down from rooms 18
- Lobby door separating the kitchen corridor & rooms 6, 7 & 8 from the stairwell
- Bedroom doors 9 & 10 that lead directly onto stairwell corridor
- Lobby door to the left of the main entrance separating the stairwell corridor and the rest of the ground floor

All fire doors should be a good fit in their frame and the self-closer adjusted as such to ensure the door closes fully from any position. The following doors do not close on the release of the hold open device:

- Rooms 19 & 24
- Rooms 20 & 21 – due to room layout, the door is catching on the bedding and remaining open

**DATE REQUIRED - 16 December 2021**

The Fire Authority considers that the above detailed steps will reduce the excessive risk to an acceptable level in the premises. Alternative ways of achieving an equivalent standard may be available and any request for the Fire Authority to consider alternative proposals should be submitted as a matter of urgency.

**NOTES TO ACCOMPANY ENFORCEMENT NOTICE  
SERVED UNDER ARTICLE 30 OF THE  
REGULATORY REFORM (FIRE SAFETY) ORDER 2005**

1. Contravention of any requirement imposed by an Enforcement Notice is an offence under Article 32 of the Regulatory Reform (Fire Safety) Order 2005 and renders the offender liable, on summary conviction, to a fine not exceeding the statutory maximum or, on conviction on indictment, to an unlimited fine, or imprisonment for a term not exceeding two years, or both.
2. In any proceedings for an offence referred to in Note 1, where the commission by any person of an offence under the Order is due to the act or default of some other person, that person is guilty of the offence, and a person may be charged with and convicted of the offence whether or not proceedings are taken against the first mentioned person.
3. Nothing in the Order operates so as to afford an employer a defence in any criminal proceedings for a contravention of those provisions by reason of any act or default of an employee or person nominated to implement measures for fire-fighting and procedures for serious and imminent danger and for danger areas, and appointed to assist him/her in undertaking such preventive and protective measures as necessary.
4. Subject to Note 3, in any proceedings for an offence under the Order, except for a failure to comply with articles 8(a) (Duty to take general fire precautions) or 12 (Elimination or reduction of risks from dangerous substances), it is a defence for the person charged to prove that he/she took all reasonable precautions and exercised due diligence to avoid the commission of such an offence.
5. In any proceedings for an offence under the Order consisting of a failure to comply with a duty or requirement so far as is reasonably practicable, it is for the accused to prove that it was not reasonably practicable to do more than was in fact done to satisfy the duty or requirement.
6. A person on whom an Enforcement Notice is served may under Article 35 of the Order appeal to the Magistrates' Court within 21 days from the date on which the Enforcement Notice was served. The bringing of an appeal has the effect of suspending the operation of the Notice until the appeal is finally disposed of or, if the appeal is withdrawn, until the withdrawal of the appeal.
7. The Fire Authority may grant, at their discretion, an extension (or further extension) of time specified for the steps to be taken if an appeal against the Notice is not pending. Application for an extension of time should be addressed to the above named Officer.
8. If you are the responsible person you are under an obligation to comply with the provisions of the Order or of any regulations made under it. If you have failed to comply and you and the Fire Authority cannot agree on the measures that are necessary to remedy the failure(s), the question may be referred to the Secretary of State for his determination under Article 36 of the Order.
9. To satisfy the 'Environment and Safety Information Act 1988' the Fire Authority is obliged to enter details of this Enforcement Notice into a register to which the public have access. If you feel that any such entry would disclose secret or confidential trade or manufacturing information, then you should appeal in writing to the Authority within a period of fourteen days following; a) the day on which the appeal period in Note 6 above expires, or b) the day on which the appeal is finally disposed of, where an appeal is brought. The following summary of the contents of the Notice will be entered on the public register: -

<b>Served On</b>	<b>Notice Type</b>	<b>Premises Name</b>	<b>Location</b>	<b>Notice Number</b>
<b>22 NOVEMBER 2021</b>	<b>Enforcement</b>	<b>Burdyke Lodge</b>	<b>Seaford</b>	<b>ESFRS/BH/PS/1122/E1/21</b>

The Public Register can be accessed via the internet at [www.esfrs.org](http://www.esfrs.org) and this actual notice may be viewed by clicking on the link shown in the table above.

10. The works or actions specified in the Notice are only intended to ensure a satisfactory standard of fire precautions that will comply with the Order. The Notice is issued without prejudice to any other enforcement action that may be taken by this, or any other, enforcing authority.
11. The Fire Authority would be willing to consider and reasonably assist with any proposals you may have to remedy the matters specified in the Notice.
12. To assist with administration procedures, it would be helpful if you could quote the reference number (at the top of this Notice) when dealing with the Fire Authority.