

Community Compass Advisory Group

Terms of Reference



East Sussex
Fire & Rescue Service

1. Purpose

The purpose of the Community Compass Advisory Group (CCAG) provides communities and partners with an opportunity to advise, challenge and inform East Sussex Fire & Rescue Service on a variety of topics.

2. Membership

Advisory Group membership will comprise East Sussex and Brighton & Hove residents and stakeholders working with those communities. The panel will be facilitated by an independent chair, attended by ESFRS Senior Leadership Team and supported by the Inclusion lead and the OD Team.

- a) Advisors cannot be a member or any of these groups [UK Government proscribed terrorist organisation](#).
- b) Advisors must not have any criminal convictions for offences that would be required to remain indefinitely on any [Disclosure Barring Service \(DBS\)](#). The current list DBS proscribed list can be found here: [Disclosure Barring Service permanent filter](#).

3. Terms of Reference

- a) To function as a critical friend, to offer advice and guidance on the development and introduction of policies and practices, to ensure they do not exclude, discriminate or have an unjustifiable adverse impact on any community.
- b) To share views and experiences of different communities in East Sussex and Brighton & Hove and their relationships with the fire service and local government
- c) To offer advice and guidance on achieving effective community engagement, to assist East Sussex Fire & Rescue Service in developing its understanding of the needs and expectations, of the diverse and intersectional communities of Sussex, as they relate to providing a fair and equitable service.
- d) To offer independent advice and guidance in line with the Core Code of Ethics. To inform organisational decision making on ethical issues and offer East Sussex Fire & Rescue Service advice on strategic issues.
- e) To offer advice ensuring East Sussex Fire & Rescue Service is recognised as an employer of choice within communities.

4. Frequency and venue of meetings

Meetings will take place every 3 months, (employing a hybrid format) at East Sussex Fire & Rescue Service headquarters and an online meeting facility.

5. Confidentiality

Members will be required to sign a confidentiality agreement prior to joining and may require vetting or a DBS check if invited to participate in other activities or events involving East Sussex Fire & Rescue Service.